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**SECTION 00100**  
**Invitation to Bid**

**PART 1: GENERAL**

1.01 *Competitive Sealed Bids*

Newton County Water & Sewerage Authority (NCWSA) is seeking Bids for water and sewer construction for the 2019 Annual Construction Services, including three Divisions of Work. Bidders may submit separate sealed bids for any or all three Divisions. If awarded, Contracts will be executed for one, two or three separate contracts.

The three Divisions are as follows: Division 1: Utility Relocations, Division 2: Indefinite Delivery/Indefinite Quantity (IDIQ) Projects, and Division 3: Small Projects.

Separate sealed Bids will be received and time stamped until **2:00 PM, November 15, 2018**, at the 1<sup>st</sup> Floor Reception Desk, 11325 Brown Bridge Road, Covington, GA 30016, Phone: (770) 385-3923. Bids will then be carried to the 2<sup>nd</sup> Floor Authority Board Room and publicly opened and read aloud at **2:05 PM**. Any bid received after **2:00 PM** will not be considered by the Owner.

1.02 *Scope of Work*

The general scope of each of the Divisions is as follows:

- A. Division 1: Utility Relocations: The project consists of furnishing all labor, equipment, materials and products and performing all project coordination with road contractor for the protection and relocation of water mains and sewers in conflict with the proposed intersection improvements. The utility relocations include installation of new ductile iron water mains and abandonment of existing lines, installation of steel casing on footers over existing sewer force main, and all appurtenances required for utility relocations and construction services. Time allotted for the SR 162 @ SR 81 project shall be 75 consecutive calendar days. Time allotted for the Bypass Road @ Flat Shoals Road project shall be 30 consecutive calendar days.
  
- B. Division 2: Indefinite Delivery / Indefinite Quantity (IDIQ) Projects: The project consists of furnishing all labor, equipment, materials and products, and performing all work necessary to complete planned construction of water mains and sewers at sites located throughout the NCWSA service area, typically sized at 8-inch and larger. Engineered drawings and specifications will be provided for each site, accompanied by a written Task Order with a binding schedule, to be executed before installation. Installations shall include all piping and appurtenances shown on the construction drawings, including, but not limited to, pipe, valves, fire hydrants, service lines, jack and bores, manholes, grassing, soil erosion and sediment control measures, and necessary appurtenances. Time allotted for completion of work shall

be in calendar days and established for each individual project site.

- C. Division 3: Small Projects: The project consists of furnishing all labor, equipment, materials, products, and performing all work necessary to complete miscellaneous emergency and non-emergency work as it arises. Work may include manhole adjustments, manhole rehabilitation, meter installation and replacement, service line replacement, sewer tap and lateral repairs, valve excavation and replacement/maintenance, insertion valve installation, sewer tap repair, minor linear water and sewer line replacements, etc. Contractor shall commence emergency work within 6 hours and non-emergency work with 3 days.

### 1.03 *Plans, Specifications, and Contract Documents*

Electronic copies of the Instructions to Bidders, Bid Forms, Contract Agreement, Drawings, Specifications, forms of Bid Bond, Performance Bond, Payment Bond and other Contract Documents may be obtained upon payment of \$100 (non-refundable) for a PDF download of the project documents. Paper copies may be obtained from NCWSA. The Owner's contact for purchasing documents or questions is Ms. Lindsey Chambers. A copy of Contractor's check is to be faxed or emailed to Mrs. Chambers at lc@ncwsa.us in order to release the documents.

### 1.04 *Georgia Utility Contractor License*

In accordance with O.C.G.A 43-14, all Bidders must be Georgia Licensed Utility Contractors.

### 1.05 *Bid Security*

In accordance with O.C.G.A 36-91-50, each Bid must be accompanied by a Bid Bond, cashier's check or certified check, in the amount of 5% of the base bid, prepared on the Section 00410 Bid Bond form, attached to the Contract Documents or a Surety Company's Standard Bid Bond, duly executed by the Bidder as principal and having as surety a company licensed to do business in the State of Georgia and listed in the latest issue of U.S. Treasury Circular 570 with an "A" minimum rating of performance and a financial strength of at least five (5) times the contract price as listed in the most current publication of "Best's Key Rating Guide Property Liability." Each Bond shall be accompanied by a "Power of Attorney" empowering the attorney-in-fact to bind the surety and certified to include the date of the bond.

### 1.06 *Permits*

Owner has or will acquire all necessary Federal, State and local permits preceding the issuance of the Notice to Proceed.

### 1.07 *Easements & Rights-of-Way*

Owner has or will acquire all necessary easements and rights-of-way for permanent installations preceding the issuance of the Notice to Proceed.

1.08 *Funding and Payment*

Work awarded under this contract shall be funded by the Authority Operating Fund. When the Contractor has performed in accordance with the requirements of these Contract Documents, the Owner shall pay the Contractor within 15 days of receipt by the Owner of any properly completed Application for Payment.

1.09 *Reservation of Rights*

In accordance with O.C.G.A. 39-91-20(c), the Owner reserves the right to reject all Bids, or any bid that is non-responsive or not responsible and to waive technicalities and informalities.

END OF SECTION