



## Memorandum

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Date: February 15, 2019  
To: Authority Board  
From: Wayne Haynie, P.E. *BWH*  
Subject: Authorization for Contract Award for CMaR Services for the ASE WRF at the Little River

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### ITEM SUMMARY

At the November 2018 Board Meeting you agreed for the Department to request proposals from qualified Construction Managers interested in building the Emmons plant. We have concluded that procurement including receiving the Proposals, ranking and selecting the most qualified Proposer.

### RECOMMENDATION

Of the four firms responding to the RFP, we recommend that the Board authorize the Executive Director to enter negotiations with the highest ranked firm; and, once successful, execute the agreement for Phase I – Pre-construction Services. If, for some reason, we cannot come to terms, he will go to the 2<sup>nd</sup> ranked firm until we reach the authorized outcome.

### ANALYSIS

We originally thought we would bring this recommendation to you in March; however, at the pre-bid conference on December 14<sup>th</sup>, the Proposers asked to start the construction earlier.

Out of five original plan holders, four firms submitted Proposals. A team comprised of Management, Consultant, Operations and Engineering reviewed the four submittals. Interviews were conducted from February 14<sup>th</sup> through the 18<sup>th</sup> to meet the CMAR teams. After all scores were completed on qualifications and experience, we opened their Cost Proposals to reveal their proposed compensation to work with our Engineer and to develop the final Guaranteed Maximum Price. Adding this information to the qualifications rankings has resulted in the Recommendation described above.

After conclusion of Phase I – Pre-construction Services, we will return to the Board with the Guaranteed Maximum Price, currently planned for the May or June Board Meeting, allowing approximately 60 to 90-days for GMP preparation.

At that time, if you are happy with the process and the price, we will ask the Board to award Phase II – Construction Services allowing the Builder to begin ordering long lead time equipment and to break ground at the site.

NEWTON COUNTY WATER & SEWERAGE AUTHORITY  
MINUTES OF MEETING  
FEBRUARY 20, 2019

A meeting of the Newton County Water and Sewerage Authority was held on Wednesday, February 20, 2019. Jimmy French, Chairman, called the meeting to order at 9:00 a.m. in the conference room of the Authority office with the following Members present:

PRESENT		ABSENT
Jimmy French	Terry Smith	None
David Waller	Lowell Chambers	
Junior Hilliard	Elsie Bell	
Leigh Anne Barrett	Levie Maddox	

Also present was Hillary Edgar, Counsel for the Authority.

The Invocation and Pledge of Allegiance were led by David Waller.

Upon motion of Terry Smith, seconded by Lowell Chambers, the Board agreed by unanimous vote to approve the minutes of the regular monthly meeting held on January 16, 2019.

Upon motion of Leigh Anne Barrett, seconded by Levie Maddox, the Board agreed by unanimous vote to approve the financial statement for the month of January 2019.

The Monthly Production Report was discussed by Mike Hopkins, Executive Director.

The Monthly Engineering Report was discussed by Wayne Haynie, Chief Engineer and Chad Peden, P.E.

Upon motion of Terry Smith, seconded by David Waller, the Board agreed by unanimous vote to authorize Mike Hopkins to enter negotiations with the highest ranked firm, Reeves Young Construction, Inc. for Construction Manager at Risk (CMAR) Services for the A. Scott Emmons Water Reclamation Facility (ASE WRF); and, based on a successful outcome, execute the agreement for Phase I-Pre-construction Services, for an amount not to exceed \$140,000.00. Also, if agreement is not reached with the 1<sup>st</sup> ranked firm, the Executive Director may contact the 2<sup>nd</sup> ranked firm to seek the same outcome.

Upon motion of Lowell Chambers, seconded by Leigh Anne Barrett, the Board agreed by unanimous vote to authorize Mike Hopkins to issue Task Order No. 1 to the Agreement with Constantine Engineering, Inc. for the Yellow River Outfall Condition and Capacity Assessment, for an amount not to exceed \$221,825.00 without prior authorization.

Upon motion of Terry Smith, seconded by Levie Maddox, the Board agreed by unanimous vote to authorize Mike Hopkins to issue Task Order No. 2 to the Agreement with Georgia Water & Environmental Services, LLC (GWES) for one (1) year of Owner's Engineering Services during construction of the A. Scott Emmons Water Reclamation Facility (ASE WRF) at Little River, for an amount not to exceed \$717,336.00 without prior authorization.

Upon motion of David Waller, seconded by Levie Maddox, the Board agreed by unanimous vote to authorize Mike Hopkins and Jimmy French to execute and attest the Resolution for the GEFA Loan Documents/Agreement.

Mike updated the Board on the Wholesale Wastewater Agreement. The Authority is moving forward to start the process of transferring the potential water customers currently served by the City of Social Circle that are in Newton County to our system. There has not been any further discussion regarding the Wholesale Wastewater Agreement. Mike will continue to keep the Board updated.

Mike and Hillary updated the Board on the customer, Celita Alston from 2950 Lakeside Circle, that attended the board meeting last month. Hillary sent a letter to the owner, Yolanda Lofton, regarding the water/sewer usage and balance on the account. She has not responded to Hillary or contacted the office. The balance of \$15,256.38 for the water/sewer usage from May 2016 – October 2018 will be turned over to our collection agency, Darnell Quick Recovery, under Ms. Lofton’s name.

Upon motion of Lowell Chambers, seconded by Elsie Bell, the Board agreed by unanimous vote to go into Executive Session at 11:29 a.m. for the discussion of Land Acquisition.

Upon motion of Levie Maddox, seconded by Lowell Chambers, the Board agreed by unanimous vote to return to Regular Session at 11:54 a.m.

Upon motion of Junior Hilliard, seconded by Levie Maddox, the Board agreed by unanimous vote to authorize the payment of the following invoices:

Top Story Leadership	\$ 2,700.00	Rutledge Air Service	\$ 8,000.00
Covington Police Department	\$ 2,500.00	Yellow River Water Jam	\$ 1,000.00
Xylem Dewatering	\$ 1,649.80		

There being no further business to come before the Board, and upon motion of Terry Smith, seconded by Levie Maddox, the Board agreed by unanimous vote to adjourn the meeting at 11:58 a.m.

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Emily Mills